

## Central Office Directory

North Putnam School Corporation  
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 April Lambermont, Administrative Assistant  
 Tanya Pearson, Treasurer  
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Daniel Noel, Superintendent
Assessment
Crisis Planning
Curriculum & Instruction
Drug Education
Facilities
High Ability Education
Maintenance
Parent Concerns
Professional Development
School Safety Specialist
Substitute Teacher's Training
Title I Director
Transportation Director
Tanya Pearson, Treasurer
Accounts Payable Claims (Maintenance)
Certification & Licensing
Contracts (Certified & Support Staff)
Criminal History Reports
Employment Verifications
Employee Records and Personnel Files
Initial Benefits Processing
Leaves of Absence
Retirement Questions
State Reports
Seniority Questions
Workman's Compensation
Heather Lawson, Assistant Treasurer
Employee Benefits - Health, Dental, Life, and Disability
FMLA
Payroll
Sick Leave Bank
Support Staff Coordinator - Attendance/Timesheets
April Lambermont, Administrative Assistant
Accounts Payable Claims (General Fund)
Applications (Certified & Support Staff)
Corporation Newsletter
Posting of Job Openings
Purchase Orders
Requisition Forms
Sonitrol Security System
Scheduling of Interviews
Web Page Inquiries

TOPIC	CONTACT
Accounts Payable Claims (General Fund)	April Lambermont
Accounts Payable Claims (Maintenance)	Tanya Pearson
Applications (Certified & Support Staff)	April Lambermont
Assessment	Daniel Noel
Certification & Licensing	Tanya Pearson
Contracts (Certified & Support Staff)	Tanya Pearson
Corporation Newsletter	April Lambermont
Criminal History Reports	Tanya Pearson
Crisis Planning	Daniel Noel
Curriculum & Instruction	Daniel Noel
Drug Education	Daniel Noel
Employee Benefits - Health, Dental, Life, and Disability	Heather Lawson
Employee Records and Personnel Files	Heather Lawson
Employment Verifications	Tanya Pearson/Heather Lawson
Facilities	Daniel Noel
FMLA	Heather Lawson
High Ability Education	Daniel Noel
Initial Benefits Processing	Tanya Pearson
Leaves of Absence	Tanya Pearson
Maintenance	Daniel Noel
Payroll	Heather Lawson
Parent Concerns	Daniel Noel
Posting of Job Openings	April Lambermont
Professional Development	Daniel Noel
Purchase Orders	April Lambermont
Requisition Forms	April Lambermont
Retirement Questions	Tanya Pearson
Scheduling of Interviews	April Lambermont
School Safety Specialist	Daniel Noel
Seniority Questions	Tanya Pearson
Sick Leave Bank	Heather Lawson
Sonitrol Security System	April Lambermont
State Reports	Tanya Pearson
Substitute Teacher's Training	Daniel Noel
Support Staff Coordinator - Attendance/Timesheets	Heather Lawson
Title I Director	Daniel Noel
Transportation Director	Daniel Noel
Web Page Inquiries	April Lambermont
Workman's Compensation	Tanya Pearson