

## **Creating a Technology Rich Environment Important Action Items**

<u>Month</u>	<u>Action</u>
April 2017	First reading of faculty/staff Responsible Use Policy
April 2017	Approve purchase of devices for faculty/staff
April 2017	Begin development of professional development plan for faculty
April 2017	Approve professional development plan for 2017-2018 school year
April 2017	Approve e-rate infrastructure plan for NPHS
May 2017	Second reading of faculty/staff Responsible Use Policy
May 2017	Receive staff devices and professional development plan for summer
May 2017	Develop plan/job description for Innovative Learning Specialist position
May 2017	Communicate intent of the corporation to use chromebook in lieu of textbooks
June 2017	Faculty PD sessions and delivery of faculty devices
June 2017	Hire/sign contract for Innovative Learning Specialist for 2017-2018 school year
August 2017	Begin in earnest professional development for faculty/staff
First Semester	Develop and approve student Responsible Use Policy
First Semester	Expand technology department and Innovative Learning Specialist position
First Semester	Purchase student devices for elementary school
First Semester	Develop roll out procedure for elementary school
Second Semester	Roll out devices for elementary students
Second Semester	Approve new student fees/damage waiver guidelines
Second Semester	Provide parent meetings to learn about new procedures/guidelines
Second Semester	Establish student support center
Second Semester	Develop procedures regarding use, damage, support, etc.
Second Semester	Develop roll out procedure for middle/high school devices
Second Semester	Purchase student devices for middle/high school
Summer 2018	Receive, inventory and prepare devices
August 2018	Roll out devices to HS and MS students